

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, February 8, 2022 – 1:00 P.M.

1002 Adams Parkway

Present:

Trustees – Buckingham, Brunkhorst, Frederick, Kettleon and Baber. WLP Presenters – Darrel Wenzel, CEO; Angie Schroeder, Director, Human Resources & Board Secretary; Jen Bloker, Director, Marketing & Public Information; Jeff Magsamen, Director, Telecom; Catherine Maydew, Temporary Director, Finance and Customer Services and Curt Atkins, Director, Operations. **Absent:** None

(1) Chair Opening Remarks -

None

(2) Agenda Management –

A motion (Frederick, Kettleon) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

No one came forward.

(4) Minutes of January 11, 2022, Waverly Utilities Regular Meeting -

A motion (Brunkhorst, Buckingham) approving the minutes of the January 11, 2022, Waverly Utilities Regular Board Meeting was made and passed with a unanimous vote.

(5) Action Items -

A. Election of Board of Trustees Officers (Chair, Vice Chair, Secretary) – Officers are elected for two-year terms

i. Chair – A motion (Frederick, Kettleon) to elect Bob Buckingham as Chair was made and passed with a unanimous vote.

ii. Vice-Chair – A motion (Frederick, Brunkhorst) to elect Jes Kettleon as Vice-Chair was made and passed with a unanimous vote.

iii. Secretary – A motion (Kettleon, Frederick) to elect Angie Schroeder as Secretary was made and passed with a unanimous vote.

(6) Information Items –

A. 2017 – 2021 Strategic Business Plan Final Update

Final update was given about the initiatives of the 2017 – 2021 Strategic Business Plan

(7) Other Business -

None

(8) Board Calendar -

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(9) Action Items -

A. Ratify WMEU Trade Accounts -

A motion (Frederick, Kettleon) to ratify the trade accounts was made and passed with a unanimous vote.

B. Review Financials -

Financials were presented and discussed. A motion (Buckingham, Kettleon) to accept the financials was made and passed with a unanimous vote.

C. Resolution 07-22 – Reimbursement Resolution –

A motion (Brunkhorst, Kettleon) to approve Resolution 07-22 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kettleon, Frederick, Buckingham and Baber

(10) Information Items –

- A. 2021 Power Outages & Blinks Report -**
Report for 2021 was presented
- B. WMEU Technology Report -**
Report was presented
- C. Monthly Department Reports -**
Reports pertaining to electric utility were presented

Waverly Communications Utility

(11) Action Items -

- A. Ratify WCU Trade Accounts -**
A motion (Brunkhorst, Frederick) to ratify the trade accounts was made and passed with a unanimous vote.

(12) Information Items –

- A. Monthly Department Reports -**
Reports pertaining to the communication utility were presented.

(13) Closed Session -

A motion (Kettleleson, Frederick) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Kettleleson, Frederick, Brunkhorst, Baber and Buckingham

- A. Review WCU Financials –**
Financials were presented and discussed
- B. Marketing and Sub Growth Reports -**
Reports pertaining to marketing and sub growth were presented
- C. Telecom Stats & Technology Update -**
The Technology Stats & Technology Update was presented

(14) Open Session -

A motion (Kettleleson, Frederick) to move into open session was made and passed unanimously with a roll call vote as follows: Kettleleson, Frederick, Brunkhorst, Baber and Buckingham

- A. Approve Financials -**
A motion (Brunkhorst, Kettleleson) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote

(15) Closed Session -

A motion (Kettleleson, Frederick) to move into closed session per Iowa Code 21.5(j) was made and passed unanimously with a roll call vote as follows: Kettleleson, Frederick, Brunkhorst, Baber and Buckingham

- A. Real Estate Discussion**

(16) Open Session -

A motion (Kettleleson, Brunkhorst) to move into open session was made and passed unanimously with a roll call vote as follows: Kettleleson, Brunkhorst, Frederick, Baber and Buckingham

(17) Closed Session -

A motion (Brunkhorst, Kettleleson) to move into closed session per Iowa Code 21.5(i) was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kettleleson, Frederick, Baber and Buckingham

- A. CEO Performance Review**

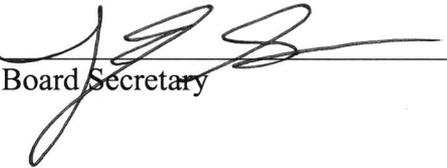
(18) Open Session -

A motion (Kettleson, Frederick) to move into open session was made and passed unanimously with a roll call vote as follows: Kettleson, Frederick, Brunkhorst, Baber and Buckingham

(19) Adjournment -

Meeting was adjourned.


_____ Dated February 8, 2022
Chair


_____ Dated February 8, 2022
Board Secretary