

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, December 8, 2020 – 1:00 P.M.

Via ZOOM Meeting.

In light of the Public Emergency declared by the Governor of Iowa because of the COVID-19 outbreak, the Board of Trustees Chair determined that an in-person meeting of the Board of Trustees of Waverly Utilities was impossible or impractical without violating the Governor's mandates. When an in-person meeting is "impossible or impractical," Iowa Code Section 21.8 permits a governmental body to conduct a meeting by electronic means, so the December 8, 2020, Board of Trustees meeting was held via ZOOM.

Present:

Trustees – Buckingham, Brunssen, Neuendorf and Brunkhorst. WLP Presenters –Darrel Wenzel, CEO; Jen Bloker, Director, Marketing & Public Information; Kasey Lewis, Director, Finance; Curt Atkins, Director, Operations; Angie Schroeder, Director, Human Resources & Board Secretary and Jeff Magsamen, Director, Telecom. **Absent:** Kettleison

(1) Chair Opening Remarks -

None

(2) Agenda Management –

A motion (Brunkhorst, Brunssen) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

Board Secretary received no written or verbal comments prior to the meeting.

(4) Minutes of November 10, 2020, Waverly Utilities Regular Meeting and November 23, 2020, Waverly Utilities Special Meeting -

A motion (Brunssen, Brunkhorst) approving the minutes of the November 10, 2020, Waverly Utilities regular Board Meeting was made and passed with a unanimous vote. A motion (Brunkhorst, Neuendorf) approving the minutes of the November 23, 2020, Waverly Utilities Special Meeting was made and passed with a unanimous vote.

(5) Action Items –

A. Internal Control – Accounts Receivable -

A motion (Neuendorf, Brunssen) to accept the Internal Control – Accounts Receivable – document was made and passed with a unanimous vote.

(6) Information Items –

None

(7) Other Business -

None

(8) Board Calendar -

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(9) Action Items -

A. Ratify WMEU Trade Accounts -

A motion (Brunssen, Neuendorf) to ratify the trade accounts was made and passed with a unanimous vote.

B. Review Financials -

Financials were presented and discussed. A motion (Brunkhorst, Neuendorf) to accept the financials was made and passed with a unanimous vote.

C. Resolution 43-20 - Reimbursement Resolution –

A motion (Neuendorf, Brunkhorst) to approve Resolution 43-20 - Reimbursement

Resolution – was made and passed unanimously with a roll call vote as follows:
Neuendorf, Brunkhorst, Buckingham and Brunssen

D. Resolution 44-20 – Services to the City of Waverly –

A motion (Brunkhorst, Brunssen) to approve Resolution 44-20 – Services to the City of Waverly – was made and passed unanimously with a roll call vote as follows:
Brunkhorst, Brunssen, Buckingham and Neuendorf

(10) Information Items –

A. Financial Policy Review -

The Financial Policy was shared with no changes being recommended.

B. Investment Policy Review

The Investment Policy was shared with no changes being recommended.

C. Monthly Department Reports -

Reports pertaining to electric utility were presented.

Waverly Communications Utility

(11) Action Items -

A. Ratify WCU Trade Accounts -

A motion (Neuendorf, Brunkhorst) to ratify the trade accounts was made and passed with a unanimous vote.

B. Resolution 45-20 – Update Rates -

A motion (Brunkhorst, Neuendorf) to approve Resolution 45-20 – Update Rates – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Neuendorf, Buckingham and Brunssen

C. Resolution 46-20 – Update Rural Fiber Extension Policy -

A motion (Neuendorf, Brunkhorst) to approve Resolution 46-20 – Update Rural Fiber Extension Policy – was made and passed unanimously with a roll call vote as follows: Neuendorf, Brunkhorst, Buckingham and Brunssen

D. Resolution 47-20 – Update WCU Service Agreement -

A motion (Neuendorf, Brunssen) to approve Resolution 47-20 – Update Rural Fiber Extension Policy – was made and passed unanimously with a roll call vote as follows: Neuendorf, Brunssen, Buckingham and Brunkhorst

(12) Information Items –

A. Monthly Department Reports -

Reports pertaining to the communication utility were presented.

(13) Closed Session -

A motion (Brunssen, Neuendorf) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Brunssen, Neuendorf, Buckingham and Brunkhorst

A. Review WCU Financials –

Financials were presented and discussed

B. Marketing and Sub Growth Reports -

Reports pertaining to marketing and sub growth were presented


(14) Open Session -

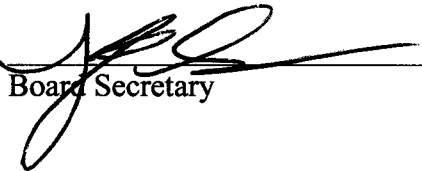
A motion (Brunkhorst, Neuendorf) to move into open session was made and passed unanimously with a roll call vote as follows: Brunkhorst, Neuendorf, Buckingham and Brunssen

A. Approve Financials -

A motion (Brunkhorst, Neuendorf) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote.

(15) Adjournment -
Meeting was adjourned.


_____ Dated December 8, 2020
Chair


_____ Dated December 8, 2020
Board Secretary