

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, September 10, 2019 – 1:00 P.M.

City Council Chambers - TELEVISED

Present:

Trustees – Brunssen, Buckingham, Seggerman, Brunkhorst and Neuendorf. Guest Trustee – Shelly Kruse. WLP Presenters –Darrel Wenzel, CEO; Jen Bloker, Director, Marketing & Public Information; Kasey Lewis, Director, Finance; Curt Atkins, Director, Operations; Angie Schroeder, Director, Human Resources and Jeff Magsamen, Director, Telecom.

Absent: None.

(1) Chair Opening Remarks -

None

(2) Agenda Management –

A motion (Neuendorf, Seggerman) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

No one came forward.

(4) Minutes of August 13, 2019, Waverly Utilities Regular Meeting -

A motion (Brunssen, Seggerman) approving the minutes of the August 13, 2019 Waverly Utilities regular Board Meeting was made and passed with a unanimous vote.

(5) Action Items -

A. Internal Control – Payroll -

A motion (Brunkhorst, Neuendorf) to accept the Internal Control – Payroll – document was made and passed with a unanimous vote.

(6) Information Items –

A. Voice of the Customer Report -

Strategic Marketing Services out of the University of Northern Iowa presented the Voice of the Customer report from September of 2019.

(7) Other Business –

None.

(8) Board Calendar -

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(9) Action Items –

A. Ratify WMEU Trade Accounts -

A motion (Neuendorf, Seggerman) to ratify the trade accounts was made and passed with a unanimous vote.

B. Review Financials -

Financials were presented and discussed. A motion (Brunssen, Neuendorf) to accept the financials was made and passed with a unanimous vote.

C. Resolution 32-19 - Reimbursement Resolution –

A motion (Seggerman, Neuendorf) to approve Resolution 32-19 - Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Seggerman, Neuendorf, Brunkhorst, Buckingham and Brunssen.

(10) Information Items –

A. Preliminary 2020 Budget Review

Preliminary 2020 Budget was presented.

B. Monthly Department Reports -

Reports pertaining to the electric utility were presented.

Waverly Communications Utility

(11) Action Items -

A. Ratify Trade Accounts -

A motion (Neuendorf, Seggerman) to ratify the trade accounts was made and passed with a unanimous vote.

(12) Information Items -

A. Monthly Department Reports -

Reports pertaining to the communication utility were presented.

(13) Closed Session -

A motion (Seggerman, Neuendorf) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Seggerman, Neuendorf, Brunssen, Buckingham and Brunkhorst

A. Review Financials -

Financials were presented and discussed.

B. Marketing and Sub Growth Reports -

Reports pertaining to marketing and sub growth were presented.

C. Preliminary 2020 Budget Review

Preliminary 2020 Budget was presented.

(14) Open Session -

A motion (Seggerman, Neuendorf) to move into open session was made and passed unanimously with a roll call vote as follows: Seggerman, Neuendorf, Buckingham, Brunssen and Brunkhorst

A. Approve Waverly Communications Utility Financials -

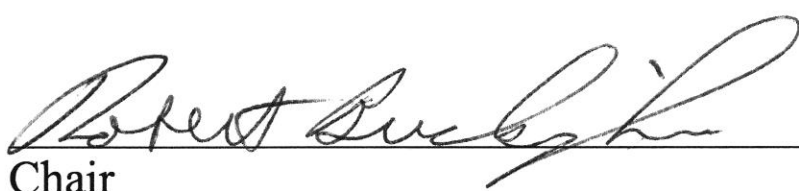
A motion (Brunkhorst, Neuendorf) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote.

(15) Board of Trustees Comments -

None

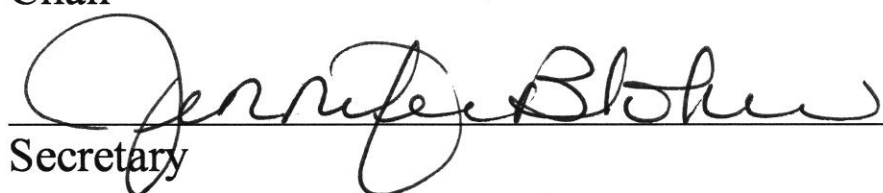
(16) Adjournment -

Meeting was adjourned.



Chair

Dated September 10, 2019



Secretary

Dated September 10, 2019