

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, September 17, 2024 – 1:00 P.M.

CITY COUNCIL CHAMBERS - TELEVISED

Present:

Trustees – Buckingham, Brunkhorst, Kettleison and Kahler. WU Presenters –Jen Bloker, Director, Marketing & Public Information; Jeff Magsamen, Director, Telecom; Kelly Meier, Director, Finance and Customer Services; Angie Schroeder, Director, Human Resources & Board Secretary and Curt Atkins, General Manager. **Absent:** Hansen

(1) Chair Opening Remarks -

None

(2) Agenda Management –

A motion (Brunkhorst, Kahler) to approve the agenda as presented was made and passed with a unanimous vote.

(3) Public Forum –

None

(4) Consent Agenda -

The following items were presented for approval:

A. Minutes of August 13, 2024, Waverly Utilities Regular Meeting

B. Ratify WMEU Trade Accounts

C. Ratify WCU Trade Accounts

D. Internal Control – Payroll

Consent agenda items as listed above are approved by a unanimous voice vote.

(5) Action Items –

A. Resolution 27-24 – Revisions to or Review of Personnel Policies & Procedures -

A motion (Brunkhorst, Kettleison) to approve Resolution 27-24 Revisions to or Review of Personnel Policies & Procedures – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kettleison, Kahler and Buckingham

(6) Information Items –

None

(7) Other Business -

None

(8) Board Calendar -

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(10) Action Items –

A. Review and Approve WMEU Financials -

A motion (Kettleison, Kahler) to approve financials was made and passed with a unanimous vote.

B. Resolution 29-24 –Reimbursement Resolution -

A motion (Kettleison, Brunkhorst) to approve Resolution 29-24 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Kettleison, Brunkhorst, Kahler and Buckingham

(11) Information Items –

A. Cost of Service Study -

Dave Berg from Dave Berg Consulting presented his preliminary Cost of Service Study.

B. Preliminary 2025 WMEU Budget -

Preliminary 2025 WMEU Budget was presented.

C. Monthly Department Reports -

Reports pertaining to electric utility were presented

Waverly Communications Utility

(11) Action Items –

None

(12) Information Items –

A. Monthly Department Reports -

Reports pertaining to the communication utility were presented.

(13) Closed Session -

A motion (Kettleson, Kahler) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Kettleson, Kahler, Brunkhorst and Buckingham

A. Review WCU Financials –

Financials were presented and discussed

B. Preliminary 2025 WCU Budget -

Preliminary 2025 WCU Budget was presented.

C. Marketing and Sub Growth Reports -

Reports pertaining to marketing and sub growth were presented

(14) Open Session -


A motion (Kettleson, Brunkhorst) to move into open session was made and passed unanimously with a roll call vote as follows: Kettleson, Brunkhorst, Buckingham and Kahler

A. Approve Financials -

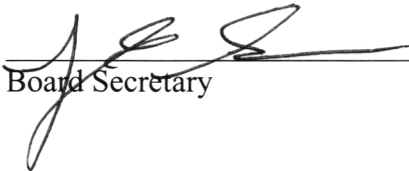
A motion (Brunkhorst, Kettleson) to approve the Waverly Communications Utility financials was made and passed with a unanimous vote.

(15) Adjournment -

Meeting was adjourned.


Chair

Dated September 17, 2024


Board Secretary

Dated September 17, 2024