

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, March 8, 2022 – 1:00 P.M.

1002 Adams Parkway

Present:

Trustees – Buckingham, Brunkhorst, Frederick, Kattleson and Baber. WLP Presenters – Darrel Wenzel, CEO; Angie Schroeder, Director, Human Resources & Board Secretary; Jen Bloker, Director, Marketing & Public Information; Jeff Magsamen, Director, Telecom; Catherine Maydew, Temporary Director, Finance and Customer Services and Curt Atkins, Director, Operations. **Absent:** None

(1) Chair Opening Remarks -

None

(2) Agenda Management –

A motion (Brunkhorst, Kattleson) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

One question was asked by Matt Schneider.

(4) Minutes of February 8, 2022, Waverly Utilities Regular Meeting -

A motion (Frederick, Kattleson) approving the minutes of the February 8, 2022, Waverly Utilities Regular Board Meeting was made and passed with a unanimous vote.

(5) Action Items –

A. Resolution 08-22 – Public Purpose Policy –

A motion (Brunkhorst, Kattleson) to approve Resolution 08-22 – Public Purpose Policy – was made and passed with a roll call vote as follows: Yes - Brunkhorst, Kattleson, Frederick, Buckingham; No - Baber

(6) Information Items –

None

(7) Other Business -

None

(8) Board Calendar -

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(9) Action Items -

A. Ratify WMEU Trade Accounts -

A motion (Frederick, Baber) to ratify the trade accounts was made and passed with a unanimous vote.

B. Review Financials -

Financials were presented and discussed. A motion (Kattleson, Frederick) to accept the financials was made and passed with a unanimous vote.

C. Resolution 09-22 – Reimbursement Resolution –

A motion (Kattleson, Frederick) to approve Resolution 09-22 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Kattleson, Frederick, Brunkhorst, Buckingham and Baber

D. Resolution 10-22 – Adopting Electric Reliability Plan –

A motion (Brunkhorst, Kattleson) to approve Resolution 10-22 – Adopting Electric Reliability Plan – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kattleson, Buckingham, Baber and Frederick

- E. Resolution 11-22 – Operations Policy Revisions – Physical Security and Safety –**
A motion (Brunkhorst, Frederick) to approve Resolution 11-22 – Operations Policy Revisions – Physical Security and Safety – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Frederick, Kettleon, Buckingham and Baber
- F. Resolution 12-22 – Enterprise Engine #7 Repair –**
A motion (Kettleon, Frederick) to approve Resolution 12-22 – Enterprise Engine #7 Repair – was made and passed unanimously with a roll call vote as follows: Kettleon, Frederick, Brunkhorst, Baber and Buckingham

Information Items –

- A. Cash Transfers to the City of Waverly -**
This item was deferred to another meeting
- B. Monthly Department Reports -**
Reports pertaining to electric utility were presented

Waverly Communications Utility

(11) Action Items -

- A. Ratify WCU Trade Accounts -**
A motion (Baber, Kettleon) to ratify the trade accounts was made and passed with a unanimous vote.

(12) Information Items –

- A. Monthly Department Reports -**
Reports pertaining to the communication utility were presented.

(13) Closed Session -

A motion (Frederick, Kettleon) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Frederick, Kettleon, Buckingham, Baber and Brunkhorst

- A. Review WCU Financials –**
Financials were presented and discussed
- B. Marketing and Sub Growth Reports -**
Reports pertaining to marketing and sub growth were presented

(14) Open Session -

A motion (Frederick, Kettleon) to move into open session was made and passed unanimously with a roll call vote as follows: Frederick, Kettleon, Buckingham, Baber and Brunkhorst

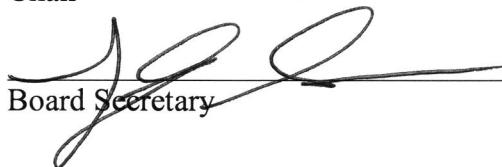
- A. Approve Financials -**
A motion (Brunkhorst, Kettleon) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote

(15) Adjournment -

Meeting was adjourned.


Chair

Dated March 8, 2022


Board Secretary

Dated March 8, 2022