

**WAVERLY UTILITIES BOARD OF TRUSTEES MEETING**

Regular Meeting

Tuesday, July 9, 2024 – 1:00 P.M.

1002 Adams Parkway

**Present:**

Trustees – Buckingham, Brunkhorst, Hansen, Kettleon and Kahler. WU Presenters – Jen Bloker, Director, Marketing & Public Information; Jeff Magsamen, Director, Telecom; Kelly Meier, Director, Finance and Customer Services; Angie Schroeder, Director, Human Resources & Board Secretary and Curt Atkins, General Manager. **Absent:** None

**(1) Chair Opening Remarks -**

None

**(2) Agenda Management –**

A motion (Kettleon, Hansen) to approve the agenda as presented was made and passed with a unanimous vote.

**(3) Public Forum –**

None

**(4) Consent Agenda -**

The following items were presented for approval:

A. Minutes of June 11, 2024, Waverly Utilities Regular Meeting

B. Ratify WMEU Trade Accounts

C. Ratify WCU Trade Accounts

D. Internal Control – Fixed Assets

Consent agenda items as listed above are approved by a unanimous voice vote.

**(5) Action Items –**

None

**(6) Information Items –**

None

**(7) Other Business -**

None

**(8) Board Calendar -**

Calendar for upcoming meetings was shared. Reminder that the September meeting will be held on September 17, 2024, instead of September 10, 2024.

**Waverly Municipal Electric Utility**

**(9) Action Items –**

**A. Review and Approve WMEU Financials -**

A motion (Kettleon, Kahler) to approve financials was made and passed with a unanimous vote.

**B. Resolution 25-24 –Reimbursement Resolution -**

A motion (Brunkhorst, Hansen) to approve Resolution 25-24 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Hansen, Kahler, Buckingham and Kettleon

**(10) Information Items –**

**A. Transmission Investment Opportunity -**

Curt Atkins presented information about a transmission investment opportunity

**B. Monthly Department Reports -**

Reports pertaining to electric utility were presented

**Waverly Communications Utility**

**(11) Action Items –**

None

**(12) Information Items –**

**A. Monthly Department Reports -**

Reports pertaining to the communication utility were presented.

**(13) Closed Session -**

A motion (Kattleson, Kahler) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Kattleson, Kahler, Hansen, Brunkhorst and Buckingham

**A. Review WCU Financials –**

Financials were presented and discussed

**B. Marketing and Sub Growth Reports -**

Reports pertaining to marketing and sub growth were presented

**(14) Open Session -**

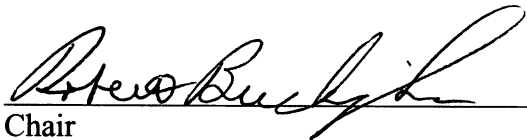
A motion (Hansen, Brunkhorst) to move into open session was made and passed unanimously with a roll call vote as follows: Hansen, Brunkhorst, Kattleson, Buckingham and Kahler

**A. Approve Financials -**

A motion (Kattleson, Hansen) to approve the Waverly Communications Utility financials was made and passed with a unanimous vote.

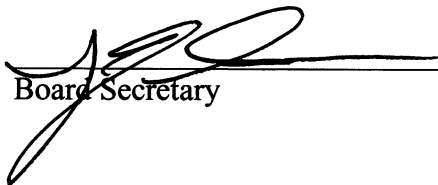
**(15) Adjournment -**

Meeting was adjourned.



Chair

Dated July 9, 2024



Board Secretary

Dated July 9, 2024