

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, January 14, 2025 – 1:00 P.M.

1002 Adams Parkway

Present:

Trustees – Buckingham, Brunkhorst and Kahler. WU Presenters –Jen Bloker, Director, Marketing & Public Information; Jeff Magsamen, Director, Telecom; Kelly Meier, Director, Finance and Customer Services; Angie Schroeder, Director, Human Resources & Board Secretary and Curt Atkins, General Manager. **Absent:** Kettleon and Hansen

(1) Chair Opening Remarks -

None

(2) Agenda Management –

A motion (Brunkhorst, Kahler) to approve the agenda as presented was made and passed with a unanimous vote.

(3) Public Forum –

None

(4) Consent Agenda -

The following items were presented for approval:

A. Minutes of December 10, 2024, Waverly Utilities Regular Meeting

B. Ratify WMEU Trade Accounts

C. Ratify WCU Trade Accounts

Consent agenda items as listed above are approved by a unanimous voice vote.

(5) Action Items –

None

(6) Information Items –

A. Marketing Plan -

Jen Bloker presented the Marketing Plan for 2025.

(7) Other Business -

None

(8) Board Calendar -

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(9) Action Items –

A. Review and Approve WMEU Financials -

A motion (Brunkhorst, Kahler) to approve financials was made and passed with a unanimous vote.

B. Resolution 01-25 –Reimbursement Resolution -

A motion (Brunkhorst, Kahler) to approve Resolution 01-25 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kahler and Buckingham

C. Resolution 02-25 – Approving Construction Contract and Bond for the Construction of the 69kV Transmission Line -

A motion (Brunkhorst, Kahler) to approve Resolution 02-25 – Approving Construction Contract and Bond for the Construction of the 69kV Transmission Line – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kahler and Buckingham

D. Public Hearing on Plans, Specifications, Form of Contract and Estimate of Cost for the Purchase of the SF6 Circuit Breaker -

No one came forward

E. Resolution 03-25 – Adopting Plans, Specifications, Form of Contract and Estimate of Costs -

A motion (Brunkhorst, Kahler) to approve Resolution 03-25 – Adopting Plans, Specifications, Form of Contract and Estimate of Costs – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kahler and Buckingham

F. Consideration of Construction Bids -

Bids received were shared

G. Resolution 04-25 – Resolution Making Award of Construction Contract for the Purchase of the SF6 Circuit Breaker -

A motion (Brunkhorst, Kahler) to approve Resolution 04-25 – Resolution Making Award of Construction Contract for the Purchase of the SF6 Circuit Breaker – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kahler and Buckingham

(10) Information Items –

A. Monthly Department Reports -

Reports pertaining to electric utility were presented

Waverly Communications Utility

(11) Action Items –

None

(12) Information Items –

A. Monthly Department Reports -

Reports pertaining to the communication utility were presented.

(13) Closed Session -

A motion (Brunkhorst, Kahler) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kahler and Buckingham

A. Review WCU Financials –

Financials were presented and discussed

B. Marketing and Sub Growth Reports -

Reports pertaining to marketing and sub growth were presented

(14) Open Session -

A motion (Kahler, Brunkhorst) to move into open session was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kahler and Buckingham

A. Approve Financials -

A motion (Brunkhorst, Kahler) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote.

(15) Adjournment -

Meeting was adjourned.


Chair _____ Dated January 14, 2025


Board Secretary _____ Dated January 14, 2025