

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, August 13, 2024 – 1:00 P.M.

1002 Adams Parkway

Present:

Trustees – Buckingham, Brunkhorst, Hansen, Kattleson and Kahler. WU Presenters –Jen Bloker, Director, Marketing & Public Information; Jeff Magsamen, Director, Telecom; Kelly Meier, Director, Finance and Customer Services; Angie Schroeder, Director, Human Resources & Board Secretary and Curt Atkins, General Manager. **Absent:** None

(1) Chair Opening Remarks -

None

(2) Agenda Management –

A motion (Kahler, Hansen) to approve the agenda as presented was made and passed with a unanimous vote.

(3) Public Forum –

None

(4) Consent Agenda -

The following items were presented for approval:

- A. Minutes of July 9, 2024, Waverly Utilities Regular Meeting
- B. Ratify WMEU Trade Accounts
- C. Ratify WCU Trade Accounts
- D. Internal Control – Petty Cash

Consent agenda items as listed above are approved by a unanimous voice vote.

(5) Action Items –

A. Resolution 26-24 –Accept Union Agreement -

A motion (Brunkhorst, Kattleson) to approve Resolution 26-24 – Accept Union Agreement – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kattleson, Hansen, Kahler and Buckingham

B. Resolution 27-24 – Revisions to or Review of Personnel Policies & Procedures -

Motion was tabled to the next meeting so a few changes could be made.

(6) Information Items –

None

(7) Other Business -

None

(8) Board Calendar -

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(9) Action Items –

A. Review and Approve WMEU Financials -

A motion (Hansen, Kattleson) to approve financials was made and passed with a unanimous vote.

B. Resolution 28-24 –Reimbursement Resolution -

A motion (Kattleson, Hansen) to approve Resolution 28-24 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Kattleson, Hansen, Brunkhorst, Kahler and Buckingham

(10) Information Items –

A. Monthly Department Reports -

Reports pertaining to electric utility were presented

Waverly Communications Utility

(11) Action Items –

None

(12) Information Items –

A. Monthly Department Reports -

Reports pertaining to the communication utility were presented.

(13) Closed Session -

A motion (Hansen, Kettleison) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Hansen, Kettleison, Kahler, Brunkhorst and Buckingham

A. Review WCU Financials –

Financials were presented and discussed

B. Marketing and Sub Growth Reports -

Reports pertaining to marketing and sub growth were presented

(14) Open Session -

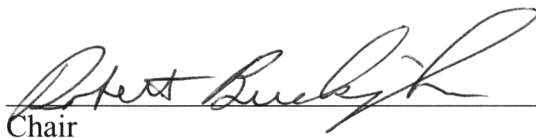
A motion (Brunkhorst, Kettleison) to move into open session was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kettleison, Hansen, Buckingham and Kahler

A. Approve Financials -

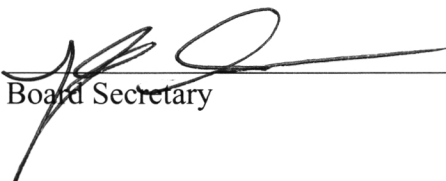
A motion (Kettleison, Hansen) to approve the Waverly Communications Utility financials was made and passed with a unanimous vote.

(15) Adjournment -

Meeting was adjourned.


Chair

Dated August 13, 2024


Board Secretary

Dated August 13, 2024