

**WAVERLY LIGHT AND POWER™
BOARD OF TRUSTEES MEETING**

Regular Meeting

Monday, June 10, 2013 – 6:00 P.M.

City Council Chambers - Televised

(1) Roll Call -

Present:

Trustees – Drape, Knights, Koenig, Moeller and Suhr. WLP Presenters – Diane Johnson, General Manager; Mike Litterer, Assistant General Manager; Angie Schroeder, Office Manager; Jen Bloker, Communications & Public Information Manager; and Curt Atkins, Energy Services Manager. City Council Liaison – Gary Boorum.

Absent:

None.

(2) Agenda Management –

A motion (Koenig, Suhr) approving the agenda was made and passed with a unanimous vote.

(3) Public Forum –

No one came forward.

(4) Minutes of May 7, 2013, Regular Meeting and June 3, 2013, Special Meeting-

A motion (Knights, Suhr) approving the minutes of the May 7, 2013, regular Board Meeting was made and passed with a unanimous vote.

A motion (Koenig, Knights) approving the minutes of the June 3, 2013, special Board Meeting was made and passed with a unanimous vote.

(5) Action Items –

A. Ratify Trade Accounts -

- i. A motion (Knights, Moeller) to ratify the trade accounts without GMT, Ael Suhr Enterprises and CUNA was made and passed with a unanimous vote.
- ii. A motion (Suhr, Knights) to ratify the trade account for CUNA was made and passed with a unanimous vote. Koenig abstained.
- iii. A motion (Koenig, Moeller) to ratify the trade account for Ael Suhr Enterprises was made and passed with a unanimous vote. Suhr abstained.

B. Review Financials –

Financials were presented and discussed. A motion (Koenig, Suhr) to accept the financials was made and passed with a unanimous vote.

C. Resolution #21-13 – Reimbursement Resolution –

A motion (Suhr, Knights) to approve Resolution #21-13 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Suhr, Knights, Moeller, Koenig and Drape.

D. Public Hearing on the Plans, Specifications and Form of Contract for the West Substation Control Building -

No one came forward and no comments were received by staff.

E. Resolution #22-13 – Reject Bid Received for West Substation Control Building –

A motion (Moeller, Koenig) to approve Resolution #22-13 – Reject Bid Received for West Substation Control Building – was made and passed unanimously with a roll call vote as follows: Moeller, Koenig, Knights, Suhr and Drape.

F. Resolution #23-13 – Resolution Declaring Policy Regarding Certain Confidential Information -

A motion (Knights, Koenig) to approve Resolution #23-13 – Resolution Declaring Policy Regarding Certain Confidential Information – was made and passed unanimously with a roll call vote as follows: Knights, Koenig, Suhr, Moeller and Drape.

(6) Information Items –

A. Independence Light and Power Generator Sale -

Mike Litterer presented information about an opportunity we have to bid on electrical generating equipment that is being sold by Independence Light and Power. After discussion, the Board authorized Mike to pursue this opportunity and bring back a bid to be approved at the July 2 Board Meeting.

B. Financial and Rate Projection Presentation -

Diane Johnson presented information on the sales forecast and projected revenue requirements. These reports are the first two components of the larger rate design project. A representative from Utility Financial Services, the service Waverly Light and Power contracted with for the rate project, will present potential rate design options at the July 2 Board Meeting.

C. Monthly Department Reports -

Reports from Finance, Outreach and Education, Key Accounts, Customer Programs, Customer Communication and Education, Generation and Substations, and Distribution and Transmission were provided to Board members for review.

(7) Board Calendar

No discussion.

(8) Discussion Items


None.

(9) Other Business

None.

(10) Adjournment

A motion (Suhr, Koenig) to adjourn the meeting was made and passed with a unanimous vote.


_____ Dated June 10, 2013
Chair


_____ Dated June 10, 2013
Secretary