

**WAVERLY LIGHT AND POWER AND MUNICIPAL COMMUNICATIONS UTILITY  
BOARD OF TRUSTEES MEETING**

Regular Meeting

Tuesday, August 6, 2013 – 6:00 P.M.

1002 Adams Parkway

**(1) Roll Call -**

**Present:**

Trustees – Drape, Knights, Koenig, Moeller and Suhr. WLP Presenters –Mike Litterer, Interim General Manager; Angie Schroeder, Office Manager; Jen Bloker, Communications & Public Information Manager; Vicki Hall, Finance and Rates Manager and Curt Atkins, Energy Services Manager. Guest Trustee – Greg Miller. Other Guests – Curtis Dean, IAMU.

**Absent:**

None.

**(2) Agenda Management –**

None.

**(3) Public Forum –**

No one came forward.

**Municipal Communications Utility Business**

**(4) Minutes of July 2, 2013, Municipal Communications Utility Regular Meeting -**

A motion (Knights, Moeller) approving the minutes of the July 2, 2013, Municipal Communications Utility regular Board Meeting was made and passed with a unanimous vote.

**(5) Information Items**

**A. Feasibility and Service Delivery Model Task Force Update – Interim General Manager**

Mike Litterer gave the Board an update on Task Force meetings and activities.

**B. Communication Utility General Information – Curtis Dean, IAMU**

Curtis Dean from IAMU presented information to the Board about his role at IAMU as Telecommunications Service Coordinator and his experience with other municipal utilities throughout Iowa.

**(6) Discussion Items**

**A. Official Name for Communications Utility – Interim General Manager**

A motion (Koenig, Knights) to name the communications utility Waverly Communications Utility dba Waverly Light and Power was made and passed with a unanimous vote.

**Waverly Light and Power Business**

**(7) Minutes of July 2, 2013, Waverly Light and Power Regular Meeting -**

A motion (Suhr, Knights) approving the minutes of the July 2, 2013, Waverly Light and Power regular Board Meeting was made and passed with a unanimous vote.

**(8) Action Items –**

**A. Ratify Trade Accounts -**

- i. A motion (Koenig, Knights) to ratify the trade accounts without Wartburg, GMT, Ael Suhr Enterprises and CMFG Life Insurance Company was made and passed with a unanimous vote.
- ii. A motion (Suhr, Knights) to ratify the trade account for CMFG Life Insurance Company was made and passed with a unanimous vote. Koenig abstained.
- iii. A motion (Moeller, Koenig) to ratify the trade account for Ael Suhr Enterprises was made and passed with a unanimous vote. Suhr abstained.

**B. Review Financials –**

Financials were presented and discussed. A motion (Koenig, Knights) to accept the financials was made and passed with a unanimous vote.

**C. Resolution #26-13 – Reimbursement Resolution –**

A motion (Knights, Suhr) to approve Resolution #26-13 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Knights, Suhr, Koenig, Moeller and Drape.

**D. Resolution #27-13 – Investment Policy –**

A motion (Koenig, Suhr) to approve Resolution #27-13 – Investment Policy – was made and passed unanimously with a roll call vote as follows: Koenig, Suhr, Knights, Moeller and Drape.

**E. Resolution #28-13 – Representative and Alternate Representative to Municipal Energy Agency of Nebraska (MEAN) Board of Directors and Management Committee -**

A motion (Moeller, Knights) to approve Resolution #28-13 – Representative and Alternate Representative to Municipal Energy Agency of Nebraska (MEAN) Board of Directors and Management Committee – was made and passed unanimously with a roll call vote as follows: Moeller, Knights, Koenig, Suhr, Knights and Drape.

**F. Resolution #29-13 – Request for Funding from Municipal Communications Feasibility and Service Delivery Model Task Force -**

A motion (Knights, Koenig) to approve Resolution #29-13 – Request for Funding from Municipal Communications Feasibility and Service Delivery Model Task Force – was made and passed unanimously with a roll call vote as follows: Knights, Koenig, Suhr, Moeller and Drape.

**(9) Information Items –**

**A. Rate Recommendations -**

Proposed 2014 rate options were presented and discussed.

**B. Independence Generator Sale Update -**

Waverly Light and Power was awarded the bid for the Independence generators. Staff is seeking official quotes and bids for the items needed to remove and reinstall the engines at WLP's North plant.

**C. Financial Policy -**

Financial Policy yearly review indicated no changes necessary at this time.

**D. Monthly Department Reports -**

Reports from Finance, Outreach and Education, Key Accounts, Customer Programs, Customer Communication and Education, Generation and Substations, and Distribution and Transmission were provided to Board members for review.

**(10) Board Calendar**

No discussion.

**(11) Other Business**

Board of Trustees thanked Diane Johnson for her leadership over the past 5+ years.

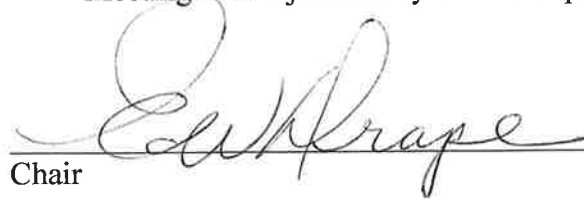
**(12) Closed Session – Personnel Item**

- A. A motion (Suhr, Knights) to move into closed session was made and passed unanimously with a roll call vote as follows: Suhr, Knights, Moeller, Koenig and Drape.

A motion (Moeller, Knights) to end the closed session and move into open session was made and passed unanimously with a roll call vote as follows: Moeller, Knights, Koenig, Suhr and Drape.

**(13) Adjournment**

Meeting was adjourned by Chair Drape.



Chair

Dated August 6, 2013



Secretary

Dated August 6, 2013