

**WAVERLY UTILITIES BOARD OF TRUSTEES MEETING**

Regular Meeting

Tuesday, October 10, 2017 – 1:00 P.M.

1002 Adams Parkway

**(1) Roll Call -**

**Present:**

Trustees – Suhr, Koenig, Neuendorf, Seggerman and Vyverberg. WLP Presenters –Darrel Wenzel, CEO; Angie Schroeder, Board Secretary; Jen Bloker, Director, Marketing & Public Information; Curt Atkins, Director, Customer Services; Jeff Magsamen, Director, Telecom and Mike Litterer, COO. **Absent:** None.

**(2) Agenda Management –**

A motion (Seggerman, Koenig) to approve the agenda was made and passed with a unanimous vote.

**(3) Public Forum –**

No one came forward.

**(4) Minutes of September 12, 2017, Waverly Utilities Regular Meeting -**

A motion (Neuendorf, Vyverberg) approving the minutes of the September 12, 2017, Waverly Utilities regular Board Meeting was made and passed with a unanimous vote.

**(5) Action Items –**

**A. Internal Control – Investments -**

A motion (Vyverberg, Seggerman) to accept the Internal Control – Investments – document was made and passed with a unanimous vote.

**B. Resolution 39-17 – Personnel Policy Review/Revisions -**

A motion (Neuendorf, Koenig) to approve Resolution 39-17 – Personnel Policy Review/Revisions – was made and passed unanimously with a roll call vote as follows: Neuendorf, Koenig, Seggerman, Suhr and Vyverberg.

**C. Resolution 40-17 – Operations Policy Review/Revisions -**

A motion (Vyverberg, Koenig) to approve Resolution 40-17 – Operations Policy Review/Revisions – was made and passed unanimously with a roll call vote as follows: Vyverberg, Koenig, Neuendorf, Seggerman and Suhr.

**D. Resolution 41-17 – Investment Policy -**

A motion (Neuendorf, Seggerman) to approve Resolution 41-17 – Investment Policy – was made and passed unanimously with a roll call vote as follows: Neuendorf, Seggerman, Suhr, Vyverberg and Koenig.

**(6) Information Items**

**A. Strategic Business Plan Initiatives – Progress Report -**

Staff updated the Board on third quarter progress made on Strategic Business Plan Initiatives.

**(7) Board Calendar**

Calendar for upcoming meetings was shared.

**Waverly Municipal Electric Utility**

**(8) Action Items –**

**A. Ratify Trade Accounts -**

**i.** A motion (Koenig, Vyverberg) to ratify the trade accounts without Ael Suhr Enterprises was made and passed with a unanimous vote.

**ii.** A motion (Neuendorf, Seggerman) to ratify the trade accounts for Ael Suhr Enterprises was made and passed with a unanimous vote. Ael Suhr abstained.

**B. Review Financials -**

Financials were presented and discussed. A motion (Vyverberg, Neuendorf) to accept the financials was made and passed with a unanimous vote.