

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, March 14, 2017 – 1:00 P.M.

1002 Adams Parkway

(1) Roll Call -

Present:

Trustees – Suhr, Koenig, Seggerman and Vyverberg. WLP Presenters –Darrel Wenzel, CEO; Vicki Hall, Director, Finance; Angie Schroeder, Board Secretary; Jen Bloker, Director, Marketing & Public Information; Curt Atkins, Director, Customer Services; Jeff Magsamen, Director, Telecom and Mike Litterer, COO. **Absent:** Neuendorf.

(2) Agenda Management –

A motion (Vyverberg, Seggerman) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

No one came forward.

(4) Minutes of February 13, 2017, Waverly Utilities Regular Meeting -

A motion (Seggerman, Koenig) approving the minutes of the February 13, 2017, Waverly Utilities regular Board Meeting was made and passed with a unanimous vote.

(5) Action Items –

A. Ratify Trade Accounts -

- i.** A motion (Koenig, Vyverberg) to ratify the trade accounts without Ael Suhr Enterprises was made and passed with a unanimous vote.
- ii.** A motion (Vyverberg, Seggerman) to ratify the trade accounts for Ael Suhr Enterprises was made and passed with a unanimous vote. Ael Suhr abstained.

B. Internal Control – Cash -

A motion (Seggerman, Koenig) to accept the Internal Control – Cash – document was made and passed with a unanimous vote.

C. Resolution 04-17 – Cell Phone Policy Revision -

A motion (Koenig, Vyverberg) to approve Resolution 04-17 – Cell Phone Policy Revision – was made and passed unanimously with a roll call vote as follows: Koenig, Vyverberg, Suhr and Seggerman.

(6) Information Items

A. Professional Services Listing -

A listing of professional services that are utilized by Waverly Utilities was presented to the Board.

(7) Board Calendar

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(8) Action Items –

A. Review Financials -

Financials were presented and discussed. A motion (Vyverberg, Seggerman) to accept the financials was made and passed with a unanimous vote.

B. Resolution 05-17 – Reimbursement Resolution –

A motion (Vyverberg, Koenig) to approve Resolution 05-17 - Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Vyverberg, Koenig, Seggerman and Suhr.

C. Resolution 06-17 – Fiber Extension Policy -

A motion (Seggerman, Koenig) to approve Resolution 06-17 – Fiber Extension Policy – was made and passed unanimously with a roll call vote as follows: Seggerman, Koenig, Suhr and Vyverberg.