

**WAVERLY LIGHT AND POWER AND MUNICIPAL COMMUNICATIONS UTILITY
BOARD OF TRUSTEES MEETING**

Regular Meeting

Tuesday, May 13, 2014 – 6:00 P.M.

1002 Adams Parkway

(1) Roll Call -

Present:

Trustees – Knights, Koenig, Suhr, Seggerman and Vyverberg. WLP Presenters –Darrel Wenzel, General Manager; Mike Litterer, Assistant General Manager; Angie Schroeder, Office Manager; Vicki Hall, Finance and Rates Manager; Curt Atkins, Energy Services Manager. **Absent:** Jen Bloker, Communications & Public Information Manager. **Guest Trustee:** Erik Kettleon. **Guests:** Chris Neuendorf, City Council Liaison; Mike Byl; Tab Ray.

(2) Agenda Management –

A motion (Koenig, Seggerman) to approve the agenda was made and passed with a unanimous vote.

(3) Public Forum –

No one came forward.

(4) Minutes of April 8, 2014, Waverly Light and Power and Waverly Communications Utility dba Waverly Light and Power Regular Meeting -

A motion (Vyverberg, Koenig) approving the minutes of the April 8, 2014, Waverly Light and Power and Waverly Communications Utility dba Waverly Light and Power regular Board Meeting was made and passed with a unanimous vote.

Waverly Communications Utility dba Waverly Light and Power

(5) Action Items

A. Review Financials –

Financials were presented and discussed. A motion (Koenig, Knights) to accept the financials was made and passed with a unanimous vote.

(6) Information Items -

A. Waverly Communications Utility Update –

Darrel Wenzel and Mike Litterer updated the Board about progress on the business plan for the communications utility.

Waverly Light and Power

(7) Action Items –

A. Ratify Trade Accounts -

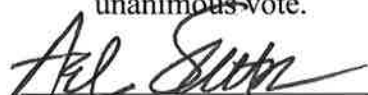
i. A motion (Koenig, Knights) to ratify the trade accounts without GMT and Ael Suhr Enterprises was made and passed with a unanimous vote.

ii. A motion (Vyverberg, Seggerman) to ratify the trade account for Ael Suhr Enterprises was made and passed with a unanimous vote. Suhr abstained.

B. Review Financials –

Financials were presented and discussed. A motion (Knights, Koenig) to accept the financials was made and passed with a unanimous vote.

- C. Internal Control – Inventory**
A motion (Knights, Vyverberg) to accept the Internal Control – Inventory document was made and passed with a unanimous vote.
 - D. Resolution #14-14 – Reimbursement Resolution –**
A motion (Koenig, Knights) to approve Resolution #14-14 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Koenig, Knights, Seggerman, Vyverberg and Suhr.
 - E. Resolution #15-14 – Corporate Authorization Resolutions –**
A motion (Seggerman, Koenig) to approve Resolution #15-14 – Corporate Authorization Resolution – was made and passed unanimously with a roll call vote as follows: Seggerman, Koenig, Knights, Vyverberg and Suhr.
 - F. Resolution #16-14 – Internal Control Financial Policy Revision -**
A motion (Koenig, Knights) to approve Resolution #16-14 – Internal Control Financial Policy Revision - was made and passed unanimously with a roll call vote as follows: Koenig, Knights, Vyverberg, Seggerman and Suhr.
 - G. Resolution #17-14 – Rules of Operation Disconnection Policy Revision -**
A motion (Knights, Vyverberg) to approve Resolution #17-14 – Rules of Operation Disconnection Policy Revision – was made and passed unanimously with a roll call vote as follows: Knights, Vyverberg, Seggerman, Koenig and Suhr.
 - H. Set Date of June 10, 2014, for Public Hearing on Second Amended and Restated Louisa Transmission Facilities Agreement and Operating Agreement -**
A motion (Vyverberg, Seggerman) to set June 10, 2014, as the date for a Public Hearing on Second Amended and Restated Louisa Transmission Facilities Agreement and Operating Agreement was made and passed with a unanimous vote.
- (8) Information Items –**
- A. Minimum Insurance Coverage Review -**
Mike Byl, First Insurance Services, gave an overview of the insurance coverage.
 - B. Denitrification Bioreactor -**
Tab Ray from the City of Waverly presented information about the denitrification bioreactor project they are working on.
 - C. Monthly Department Reports -**
Reports from Finance, Outreach and Education, Key Accounts, Customer Programs, Customer Communication and Education, Generation and Substations, and Distribution and Transmission were provided to Board members for review.
- (9) Board Calendar**
No discussion.
- (10) Other Business**
None.
- (11) Adjournment**
A motion (Koenig, Seggerman) to adjourn the meeting was made and passed with a unanimous vote.



Chair

Dated May 13, 2014



Secretary

Dated May 13, 2014