

WAVERLY UTILITIES BOARD OF TRUSTEES MEETING

Regular Meeting

Tuesday, April 8, 2025 – 1:00 P.M.

1002 Adams Parkway

Present:

Trustees – Buckingham, Brunkhorst, Kahler and Kattleson. WU Presenters –Jen Bloker, Director, Marketing & Public Information; Jeff Magsamen, Director, Telecom; Kelly Meier, Director, Finance and Customer Services; Angie Schroeder, Director, Human Resources & Board Secretary and Curt Atkins, General Manager. **Absent:** Hansen

(1) Chair Opening Remarks -

None

(2) Agenda Management –

A motion (Brunkhorst, Kattleson) to approve the agenda as presented was made and passed with a unanimous vote.

(3) Public Forum –

None

(4) Consent Agenda -

The following items were presented for approval:

A. Minutes of March 11, 2025, Waverly Utilities Regular Meeting

B. Ratify WMEU Trade Accounts

C. Ratify WCU Trade Accounts

D. Internal Control – Identity Theft

Consent agenda items as listed above are approved by a unanimous voice vote.

(5) Action Items –

A. Resolution 11-25 – Operations Policies and Procedures -

A motion (Brunkhorst, Kahler) to approve Resolution 11-25 – Operations Policies and Procedures – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kahler, Kattleson, and Buckingham

(6) Information Items –

None

(7) Other Business -

None

(8) Board Calendar -

Calendar for upcoming meetings was shared.

Waverly Municipal Electric Utility

(9) Action Items –

A. Review and Approve WMEU Financials -

A motion (Kattleson, Kahler) to approve financials was made and passed with a unanimous vote.

B. Resolution 12-25 –Reimbursement Resolution -

A motion (Brunkhorst, Kattleson) to approve Resolution 20-25 – Reimbursement Resolution – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kattleson, Kahler and Buckingham

C. Resolution 13-25 – Cash Transfers to the City of Waverly -

A motion (Brunkhorst, Kattleson) to approve Resolution 13-25 – Cash Transfers to the City of Waverly – was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kattleson, Kahler and Buckingham

(10) Information Items –

A. Monthly Department Reports -

Reports pertaining to electric utility were presented

Waverly Communications Utility

(11) Action Items –

None

(12) Information Items –

A. Monthly Department Reports -

Reports pertaining to the communication utility were presented.

(13) Closed Session -

A motion (Kettleson, Brunkhorst) to move into closed session per Iowa Code 22.7 – Confidential Competitive Information – was made and passed unanimously with a roll call vote as follows: Kettleson, Brunkhorst, Kahler and Buckingham

A. Review WCU Financials –

Financials were presented and discussed

B. Marketing and Sub Growth Reports -

Reports pertaining to marketing and sub growth were presented

(14) Open Session -

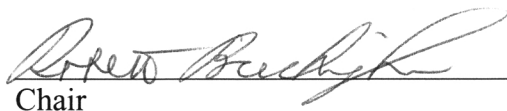
A motion (Brunkhorst, Kettleson) to move into open session was made and passed unanimously with a roll call vote as follows: Brunkhorst, Kettleson, Kahler and Buckingham

A. Approve Financials -

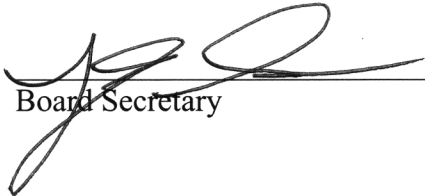
A motion (Brunkhorst, Kahler) to approve the Waverly Communications Utility Financials was made and passed with a unanimous vote.

(15) Adjournment -

Meeting was adjourned.


Chair

Dated April 8, 2025


Board Secretary

Dated April 8, 2025